



Johnston-Lee-Harnett Community Action, Inc.

MAIN OFFICE

Phone 919-934-2145
Fax 919-934-6231
Post Office Drawer 711
1102 Massey Street
Smithfield, NC 27577

LEE COUNTY OFFICE

Phone 919-776-0746
Fax 919-774-1867
Post Office Box 1061
225 S. Steele Street
Sanford, NC 27330

HARNETT COUNTY OFFICE

Phone 910-814-8360
Fax 910-814-8362
Post Office Box 40
745 Shawtown Rd., Suite A
Lillington, NC 27546-0040

BUS DRIVER – PART TIME

Location: Johnston County

The drivers will work 4 hours a day, Monday - Friday

The hours are 7:00 - 9:00 am (Mornings)

2:00 – 4:00 pm (Afternoons)

Johnston-Lee-Harnett Community Action, Inc. is seeking Part-time Bus Drivers. The responsibilities will include:

POSITION SUMMARY

Under the direction of the Transportation Manager, the Driver/Floater is responsible for transporting Head Start children to and from the centers daily, on field trips and other activities planned to enhance the services provided.

POSITION QUALIFICATIONS

- Commercial Driver's License with P/S Endorsement.

**Complete application at: www.jlhcommunityaction.org
HR TAB: EMPLOYMENT OPPORTUNITES DROPDOWN**

Submit resume and three (3) letters of reference to:

Johnston-Lee-Harnett Community Action, Inc.

Human Resource Department

Post Office Drawer 711

Smithfield NC 27577

Starting pay: \$22.00/hr